



## **Housing & Financial Assistance Community Assistance Division**

**Office Hours are 8:00 am to 5:00 pm Monday through Friday.**

### **In-House Customer Orientation**

**Monday and Wednesday Mornings**

**Orientation is offered two times per week, with the exception of Seminole County observed holidays.**

**Orientation check-in is from 8:00 a.m. to 8:15 a.m. on Monday & Wednesday mornings.**

**Anyone arriving after 8:15 a.m will have to attend the next orientation or apply online. (No exceptions)**

**Only 24 customers accepted in each orientation, each customer will be given a 15 minute screening appointment after orientation based on the order they signed in.**

**Customer must return at least 15 minutes prior to their scheduled screening appointment. Customers that are no show for their screening appointment must call for a re-screening appointment.**

**The Community Assistance Office is located at 534 W. Lake Mary Blvd.  
Sanford, FL 32773. Phone Number: 407-665-2300**

**An Online Orientation and Application can be completed at  
[www.seminolecountyfl.gov/apply4help](http://www.seminolecountyfl.gov/apply4help).**

**Documents should be submitted the next business day with  
application reference number attached.**

**For more information, please visit our Web site at:  
<http://www.seminolecountyfl.gov/comsrvs/housing/index.aspx>**